

Board of Trustees  
Regular Meeting  
Felta Schoolhouse  
**Thursday, August 9, 2018**  
5:30 p.m.  
MINUTES

**1. OPEN SESSION**

**5:50 p.m.**

**CALL TO ORDER, TRUSTEES PRESENT**

Patricia Bertapelle, President     Scott Nielsen     Edward McCutchan  
 Kristen Brodrick     Kris Menlove, Superintendent/Principal

**2. PUBLIC AND EMPLOYEE REQUEST TO ADDRESS THE BOARD ON CLOSED SESSION ITEMS**

Members of the public who wish to speak are asked to raise their hand and be recognized by the Board President, and introduce themselves for the record before addressing the Board. There were no public comments

**3. CLOSED SESSION:** With respect of every item of business to be discussed in closed session pursuant to Government Code Section 54957. The Board convened to closed session at 5:55 p.m.

**4. RECONVENE TO PUBLIC MEETING/CALL TO ORDER**

**6:15 p.m.**

4.1 Pledge of Allegiance was led by President Bertapelle

**5. AGENDA APPROVAL**

The Agenda was approved on a motion by Brodrick, seconded by Nielsen, and carried with four ayes.

**6. PUBLIC COMMENT**

This is a time for members of the audience to address the Board. Please understand that the Board will not respond or take action regarding presentation under Public Comments and Messages. Presentations shall be limited to three minutes. There were no public comments.

**7. ANNOUNCEMENT OF CLOSED SESSION DECISIONS**

There was no reportable action in closed session.

**8. CONSENT CALENDAR**

After a brief discussion, the Consent Item Agenda was adopted on a motion by McCutchan, seconded by Nielsen, and carried with four ayes.

8.1 Minutes of June 28, 2018, Regular Board Meeting

8.2 Warrants dated July 1-31, 2018

8.3 Consent of Approval of Donations

8.4 Consideration of Presentation Regarding Williams Settlement Quarterly Uniform Complaint Report (April-May-June)

8.5 Consideration of the Continuation of Personnel serving as Textbook Coordinator and Teacher in Charge, Lamiel Bjorkquist and James Greenwald respectively

## 9. REPORTS

### 9.1 Board of Trustees

- Good of the Order

Brodrick reported people have been sleeping in their cars on the parking lot. Bertapelle found kids drinking alcohol on campus after hours and called the Sheriff.

- Goal

Bertapelle asked board members to address and rewrite goal.

- Committees

Bertapelle asked board members to be more visible. She proposed that board members join a committee. Brodrick volunteered for Wellness, McCutchan for Safety, and Nielsen for Technology.

- School Activities

FEF Coffee Friday, August 17th

Back to School Potluck, Friday, August 24th

FEF Golf Tourney, September 9th, 1 pm

### 9.2 Superintendent/Principal Report

- Maintenance

Gardening-trimming of trees. Working with Volunteers to make jam from our berries

Carpet Cleaning completed

Windows and Linoleum flooring completed by GDL, for a savings of approximately 3K

Mark has done amazing job with completing teacher summer requests, painting curbing, coordinating with vendors.

Water downspouts, gutter being corrected by RichRyan Construction

Key replacement, spoke to all parties, not located, realtor box removed.

Maintenance of computers by Joan Clark, our IT consultant

- Art Camp sponsored by Healdsburg Center for the Arts

- Teacher Training

ELA Benchmark Advance Lamiel, Jennifer, James and Menlove attended through a partnership with Rincon Valley-

Professional Development on Tuesday, August 14 Public Relations

Meeting with staff and faculty individually

Letterhead/business cards with logo and motto

Website-discussing with different companies to update

Attending FEF meetings, golf tournament  
Reworking of the front office  
Greeting new students when in office  
Streamlining forms

## 10. DISCUSSION ITEMS

### **Curriculum and Instruction by Kris Menlove**

10.1 Consideration of Presentation Regarding Federal ESSA LCAP Addendum  
The new submission date is on or about July, 2019.

### **Fiscal by Jamie Hunt**

10.2 Consideration of Presentation Regarding Cash Balance

10.3 Consideration of Presentation Regarding Extended DayCare  
Hunt and Menlove researching ProCare daycare payment system.

### **Facility by Kris Menlove and Jamie Hunt**

10.4 Consideration of Presentation Regarding Prop 39

Menlove and Hunt met with Krt Maniss of Persinger Architects. He will submit the plan in September and then it will be presented to board in October for installation during nonstudent time.

Lighting by the crosswalk, replacing external lighting (honeycomb) lights to be more efficient

### **Governance by Kris Menlove**

10.5 Consideration of Presentation Regarding Board Recruitment  
Public Notice was shared to our in-district families in a mailing and at Rotary meetings.  
Next step will be to distribute to all living in our district in two weeks.

10.6 Consideration of Presentation Regarding CSBA Policy Update July 2018 -First  
Read

Bargaining units to reflect Janus decision

Professional Leaves-addressed in the contract

Last one should be applicable-Pat emailed to let her know

### **Human Resources by Kris Menlove**

10.7 Consideration of Presentation Regarding Position Vacancies:  
Spanish Enrichment and Second Grade Instructional Assistant; interviews in process

### **Enrollment by Kris Menlove and Leslie Palmieri**

10.8 Consideration of presentation regarding projected student enrollment

## 12. ACTION ITEMS

### **Fiscal by Jamie Hunt**

12.1 The 45 Day Budget Revision was approved on a motion by McCutchan, seconded by Nielsen, and carried with four ayes.

## 13. FUTURE AGENDA ITEMS

- CAASPP Results for 2017-18
- Board Member Appointment

- Board Goals 2018-2019
- Daycare ProCare Payment System
- Prop 39
- 2nd Read and Approval of July 2018 Policy Updates
- Williams Settlement Quarterly Uniform Complaint Report (July-Aug-Sept)

**14. FUTURE BOARD MEETING DATES**

- Thursday, September 13, 2018 5:30 p.m.
- Thursday, October 11, 2018, 5:30 p.m.
- November 8, 2018, 5:30 p.m.
- December 13, 2018, 5:30 p.m.

**15.** With no further business, the meeting was adjourned at 8:30 p.m. on a motion by McCutchan, seconded by Nielsen, and carried with four ayes.

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Ann Davis, Clerk                      Date

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Kris Menlove, Superintendent/Principal      Date