

Board of Trustees  
Regular Meeting  
Felta Schoolhouse  
**Thursday, September 13, 2018**  
5:30 p.m.  
AGENDA

**1. OPEN SESSION**

**5:30 p.m.**

**CALL TO ORDER, PUBLIC COMMENTS**

- Patricia Bertapelle, President    Ann Davis, Clerk    Scott Nielsen    Edward McCutchan  
 Kristen Brodrick    Kris Menlove, Superintendent/Principal

**2. PUBLIC AND EMPLOYEE REQUEST TO ADDRESS THE BOARD ON CLOSED SESSION ITEMS**

Members of the public who wish to speak are asked to raise their hand and be recognized by the Board President, and introduce themselves for the record before addressing the Board.

**3. CLOSED SESSION:** With respect of every item of business to be discussed in closed session pursuant to Government Code Section 54957.

3.1 Superintendent Contract and Evaluation

3.2 Public Employment

- Classified
- Certificated

**4. RECONVENE TO PUBLIC MEETING/CALL TO ORDER**

**6:00 p.m.**

4.1 Pledge of Allegiance

**5. AGENDA APPROVAL**

**ACTION M\_\_\_ S\_\_\_ A\_\_\_ N\_\_\_ A\_\_\_**

**6. PUBLIC COMMENTS-**This is a time for members of the audience to address the Board. Please understand that the Board will not respond or take action regarding presentation under Public Comments and Messages. Presentations shall be limited to three minutes.

**7. ANNUAL PUBLIC HEARING ON THE SUFFICIENCY OF INSTRUCTIONAL MATERIALS**

The Superintendent/Principal will present and discuss Board Resolution 51468, certifying compliance with Cal. Ed. Code Section 60119, and CCR, Title 5, Section 9531 (c.). She will report to the Board by grade level on the adequacy of all instructional materials and textbooks. The public will have an opportunity to respond and/or ask questions related to curriculum and sufficiency of instructional materials and textbooks.

**8. ANNOUNCEMENT OF CLOSED SESSION DECISIONS**

**9. CONSENT CALENDAR-**The following items listed on the Consent Calendar are considered routine and action will be taken in a single motion. A trustee, staff or the public may request that an item be removed from consent calendar so action can be taken separately.

**ACTION M\_\_\_ S\_\_\_ A\_\_\_ N\_\_\_ A\_\_\_**

- 9.1 Minutes of August 9, 2018, Regular Board Meeting
- 9.2 Warrants dated August 1-31, 2018
- 9.3 Consent of Approval of Donations

**10. REPORTS**

- 10.1 Board of Trustees
  - Good of the Order
  - Goals
  - Committees
  - School Activities
- 10.2 Superintendent/Principal Report
  - School activities

**11. DISCUSSION ITEMS**

**Governance by Kris Menlove**

11.1 Consideration of Presentation Regarding Board of Trustees Interview: Carrie Kozubal

**Curriculum and Instruction by Kris Menlove**

11.2 Consideration of Presentation of 2017-2018 CAASPP Results

11.3 Consideration of Presentation of 2017-2018 ELPAC Summative Results

**Fiscal by Jamie Hunt**

11.4 Consideration of Presentation Regarding Cash Balance

11.5 Consideration of Presentation Regarding Extended DayCare

11.6 Consideration of Presentation Regarding REAP (Regarding Rural Education Assistance Program)

11.7 Consideration of Presentation Regarding Sonoma County Office of Ed 2018-19 Adopted Budget

**Facility by Kris Menlove and Jamie Hunt**

11.8 Consideration of Presentation Regarding Prop 39

**Human Resources by Kris Menlove**

11.9 Consideration of Presentation Regarding Position Vacancies: Spanish Enrichment

**Enrollment by Kris Menlove and Leslie Palmieri**

11.10 Consideration of presentation regarding projected student enrollment

**12 ACTION ITEMS**

**Curriculum and Instruction by Kris Menlove**

12.1 Consideration to adopt Resolution 51479 Instructional Materials Funding/Sufficiency of Instructional Materials

**ACTION M\_\_\_ S\_\_\_ A\_\_\_ N\_\_\_ A\_\_\_**

12.2 Consideration to approve Memorandum of Understanding with North Coast Teacher Induction Program (NCTIP)

**ACTION M\_\_\_ S\_\_\_ A\_\_\_ N\_\_\_ A\_\_\_**

12.3 Consideration to approve agreement with Renaissance for STAR Reading and STAR Math

**ACTION M\_\_\_ S\_\_\_ A\_\_\_ N\_\_\_ A\_\_\_**

12.4 Consideration to adopt Resolution 51480 Classroom Capacity Limits for Purposes of Granting or

Denying an Interdistrict Transfer Request

ACTION M\_\_\_ S\_\_\_ A\_\_\_ N\_\_\_ A\_\_\_

**Governance by Kris Menlove**

12.5 Consideration to approve recommended CSBA policy updates July 2018

ACTION M\_\_\_ S\_\_\_ A\_\_\_ N\_\_\_ A\_\_\_

**Human Resources by Kris Menlove**

12.6 Consideration to hire second grade instructional assistant

ACTION M\_\_\_ S\_\_\_ A\_\_\_ N\_\_\_ A\_\_\_

**Technology by Kris Menlove**

12.7 Consideration to approve three year agreement with Edlio for Website Design, Hosting, and Training

ACTION M\_\_\_ S\_\_\_ A\_\_\_ N\_\_\_ A\_\_\_

**Maintenance and Transportation by Kris Menlove**

12.8 Consideration to approve Interagency Agreement with Sonoma County Human Services Department, Family, Youth, and Children’s Services Division

ACTION M\_\_\_ S\_\_\_ A\_\_\_ N\_\_\_ A\_\_\_

**Fiscal by Jamie Hunt**

12.9 Consideration of Approval of Unaudited Actuals for 2017-18

ACTION M\_\_\_ S\_\_\_ A\_\_\_ N\_\_\_ A\_\_\_

12.10 Consideration of Approval of Resolution 51478 Gann Limit Appropriations

ACTION M\_\_\_ S\_\_\_ A\_\_\_ N\_\_\_ A\_\_\_

12.11 Consideration of Approval to Declare Surplus Property

The Board will declare the following property as surplus:

**1993 International Bookmobile**

75,769 miles on odometer

VIN #1HVBBPEP9PH479400

**1999 Ford 4x4 Pickup**

100,507 miles on odometer

VIN #1FTYR11V2CPA93856

ACTION M\_\_\_ S\_\_\_ A\_\_\_ N\_\_\_ A\_\_\_

12.12 Consideration to purchase ProCare software for extended daycare

ACTION M\_\_ S\_\_ A\_\_ N\_\_ A\_\_

12.13 Consideration to adopt Resolution 51480 Classroom Capacity Limits for Purposes of Granting or Denying an Interdistrict Transfer Request

ACTION M\_\_ S\_\_ A\_\_ N\_\_ A\_\_

**13. FUTURE AGENDA ITEMS**

Williams Settlement Quarterly Uniform Complaint Report (July-Aug-Sept)  
Board of Trustees Approval  
Approval of Board Goals

**14. FUTURE BOARD MEETING DATES**

- Thursday, October 11, 2018, 5:30 p.m.
- November 8, 2018, 5:30 p.m.
- December 13, 2018, 5:30 p.m.

**15. ADJOURNMENT**

\_\_\_\_\_ : \_\_\_\_\_ p.m.

ACTION M\_\_ S\_\_ A\_\_ N\_\_ A\_\_

**ADA Compliance:** In compliance with Government Code § 54954.2(a), the West Side Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Leslie Palmieri, Office Manager, West Side Union Elementary School District, 1201 Felta Road, Healdsburg, CA 95448 Telephone (707) 433-3923

**Agenda Materials:** Written materials distributed to the Board of Education within 72 hours of the Board meeting are available for public inspection immediately upon distribution at the West Side Union District Office, 1201 Felta Road, Healdsburg, CA 95448