



myprocare[®]

Dear parent/guardian,

West Side School After Care is pleased to offer **MyProcure**, a free online portal for you to access account information and easily pay tuition. MyProcure is safe, secure and created with your convenience in mind.

Log in today!

1. Go to MyProcure.com.
2. Enter your email address (the email you have on file with West Side School After Care) and choose **Go**.
3. Enter the confirmation code sent to your email, choose a password, and press **Go**.
4. Then you may:
 - a. View your child's schedule, account information and more.
 - b. Use the **Pay** button to make a payment with your card.

Thank you!

West Side School After Care and MyProcure